

Standards Development in Health Data Capture & Documentation

Standards for Voice Capture

- Dictation Best Practices Tool Kit (DBP)—AHDI
 - E2344 Standard Guide for Data Capture through the Dictation Process—ASTM
 - E2364 Speech Recognition Technology Products in Healthcare—ASTM
- Under development:*
- Speech Recognition Technology Best Practices—MTIA

Standards for Voice File Management

- E2185 Transferring Digital Voice Data Between Independent Digital Dictation Systems and Workstations—ASTM

Standards for Transcription/Editing/Work Environment

- *The Book of Style for Medical Transcription*, 3rd edition—AHDI
 - E2117 Identification and Establishment of a Quality Assurance Program for Medical Transcription—ASTM
 - E2502 Standard Guide for Medical Transcription Workstations—ASTM
- Under development:*
- Quality Assurance Metrics and Best Practices—AHDI

Standards for Document Formatting & Delivery

- E1902 Management of the Confidentiality and Security of Dictation, Transcription, and Transcribed Health Records—ASTM
 - E2184 Healthcare Document Formats—ASTM
 - Clinical Document Architecture for Common Document Types (CDA4CDT)—AHDI, MTIA, AHIMA & HL7
- Under development:*
- Turn-Around Time for Common Document Types (TAT4CDT)—MTIA & AHIMA

For more information:

AHDI: www.ahdionline.org
MTIA: www.mtia.com
AHIMA: www.ahima.org
ASTM: www.astm.org
HL7: www.hl7.org

Standards for Transcription RFPs & Billing

- E1959 Requests for Proposals Regarding Medical Transcription Services for Healthcare Institutions—ASTM
- *A Standard Unit of Measure for Transcribed Reports (VBC)*—MTIA & AHIMA



Standards that shape
quality data capture
from start to finish...